



**Bird Rock Maintenance Assessment District
ADVISORY COMMITTEE REPORT
24 September 2008**

Action Items

1. Expenditures – Request Ratification

Plants in the three hand-watered landscape areas continue to do poorly. Attributable to fast draining soils and sloped surface. Brewer recommended applying co-polymer to each plant to make the soils retain water. Material: Co-polymer, 80 lbs at less than \$100; Labor: About 5 hours at the contract labor rate of \$18/hour.

RECOMMENDED MOTION: Authorize expenditure of not more than \$200 to apply co-polymer to the three hand-water landscape areas.

2. Audit – Request Approval of Draft Audit

Auditor had completed draft audit and is awaiting direction to finalize.

RECOMMENDED MOTION: Direct auditor to finalize audit.

Non-Action Information Items

1. Landscape Contractor

a. Neighborhood Landscaping

We are still in a transition phase and are working with Dave Kirkwood and Brewer Landscape.

b. La Jolla Boulevard between and including the Colima and Midway Roundabouts

We continue to press for turnover of this stretch. Maintenance by Barrett seems to be a once or month or so schedule. There continues to be little movement and no timetable as to when this will be turned over.

c. Camino de la Costa / Beaumont

This is on tap to be removed from the required maintenance areas although there is no schedule.

d. La Jolla Boulevard between and including the Midway and Camino de la Costa Roundabouts

The City and the contractor are in the process of finalizing sign-off. The major issues are sight distance at the pedestrian crossings and replacement of the Torrey pine at the Bird Rock roundabout. The 6-month maintenance clock has not yet started.

e. Posting of Yard/Garage Sale and Campaign Signs

We will be assertive in clearing such signs from the public right of way. Signs blocking traffic control and campaign signs will be removed immediately. Yard/Garage sale signs will be cleared on Mondays. We are also looking into issues regarding excessive for sale and open house signs.

BIRD ROCK MAINTENANCE ASSESSMENT DISTRICT
ADVISORY COMMITTEE REPORT

24 September 2008

Page 2 of 2

2. Take Over Schedule

BRCC will takeover responsibility for maintenance on the following schedule.

- a. Boulevard, Colima to Midway: Unknown
- b. Neighborhood Streets: Done, effective August 18, 2008
- c. Boulevard, Midway to Camino de la Costa: Spring 2009, estimated.

Submitted by:



Joseph LaCava, Chair, Bird Rock MAD Advisory Committee

Attachment: P&L for MAD through September 19, 2008

Bird Rock Community Development Corporation

Profit & Loss Detail

July 1 - September 19, 2008

	Date	Type	Num	Name	Class	Memo/Description	Amount
Ordinary Income/Expense							
Income							
4123 MAD Cash Advance							
	07/11/2008	Deposit		City of San Diego Treasurer	08/09 MAD	BRDC Cash Advance	11,000.00
Total for 4123 MAD Cash Advance							\$11,000.00
Total for Income							\$11,000.00
Expenses							
MAD Expenditures							
Contract Services							
4151 Prof. Services/BRCC Admin OH							
	08/09/2008	Check	1077	David D. Kirkwood	08/09 MAD	July Mgmt/Adm @ \$35/hr	367.50
	09/13/2008	Check	1079	David D. Kirkwood	08/09 MAD	Aug Mgmt/Adm @ \$35/hr	288.75
Total for 4151 Prof. Services/BRCC Admin OH							\$656.25
4217 Landscaping Services							
	09/13/2008	Check	1080	Brewer Lawn & Landscape	08/09 MAD	Aug LJ Blvd Tree Maintenance	0.00
	09/15/2008	Check	1082	Brewer Lawn & Landscape	08/09 MAD		362.00
Total for 4217 Landscaping Services							\$362.00
3102 Postage and Delivery Expenses							
	07/07/2008	Check	1072	La Jolla Mailbox	08/09 MAD	5/19 MAD mailing	0.00
	07/07/2008	Check	1073	La Jolla Mailbox	08/09 MAD		9.88
	08/09/2008	Check	1078	La Jolla Mailbox	08/09 MAD	7/1 MAD mailing	5.06
	08/09/2008	Check	1078	La Jolla Mailbox	08/09 MAD	7/9 MAD mailing	4.19
Total for 3102 Postage and Delivery Expenses							\$19.13
4810 Insurance							
	7/21/2008	Check	1075	Alliant Insurance Services, Inc.	08/09 MAD		2,854.38
Total for 4810 Insurance							\$ 2,854.38
4960 Acctg Dept Charges							
	08/09/2008	Check	1076	Caran Hardy Bookkeeping	08/09 MAD	July MAD Bookkeeping	54.00
	09/13/2008	Check	1081	Caran Hardy Bookkeeping	08/09 MAD		54.00
Total for 4960 Acctg Dept Charges							\$108.00
Total for MAD Expenditures							\$ 3,999.76
Net Balance							\$ 7,000.24
Friday, Sep 19, 2008 12:18:38 AM PDT GMT-7 - Accrual Basis							