



**Bird Rock Maintenance Assessment District  
ADVISORY COMMITTEE REPORT  
27 August 2008**

***Action Items - None***

***Non-Action Information Items***

**1. Landscape Contractor**

**a. Neighborhood Landscaping**

The neighborhood landscaping (aka Phase I) was turned over to the MAD effective August 18, 2008. (See attached).

**b. La Jolla Boulevard between and including the Colima and Midway Roundabouts**

We are not in the negotiation loop but there is apparently little movement and no timetable as to when this will be turned over.

**c. Notice of Award**

A revised Notice of Award to Brewer was issued as the City did not turn over the "SeaHaus portion" as originally anticipated. Brewer has verbally agreed to a reduction in price based on their original unit prices. (See attached).

**d. Contractor Start-up**

Brewer started work on August 18 per the Notice of Award.

**e. Camino de la Costa / Beaumont**

This is on tap to be removed from the required maintenance areas although there is no schedule.

**f. La Jolla Boulevard between and including the Midway and Camino de la Costa Roundabouts**

The City and the contractor have initiated walk-throughs on this segment. The two issues of our concern is the integrity of the irrigation as well as concern re sight distance at the pedestrian crossings.

**2. Audit** – The auditor continues their work. No update on their schedule.

**3. Take Over Schedule**

BRCC will takeover responsibility for maintenance on the following schedule.

a. Boulevard, Colima to Midway: Unknown

b. Neighborhood Streets: Done, effective August 18, 2008

c. Boulevard, Midway to Camino de la Costa: February 2009.

Submitted by:

*Joseph LaCava*

Joseph LaCava, Chair, Bird Rock MAD Advisory Committee

Attachments: Turnover of Neighborhood Landscaping, Revised Notice of Award



THE CITY OF SAN DIEGO

August 18, 2008

Mr. Joe LaCava  
Bird Rock Development Corporation  
5666 La Jolla Boulevard #168  
San Diego, CA 92037

Dear Joe:

As a result of the final walk-through of Bird Rock Maintenance Assessment District (MAD) Phase I conducted on August 11, 2008, the City of San Diego Park and Recreation Department has accepted the landscaping and irrigation of this project. The Bird Rock MAD will assume the total maintenance of the project as of August 18, 2008. At that time, the Bird Rock Development Corporation (BRDC) should plan to take over maintenance of these areas in accordance with the agreement between the City and the BRDC.

Please find attached a list of action items prepared by Resident Engineer Graham Hufford to be completed by August 18. In addition, there will be fencing installed for safety reasons at the Wrelton Avenue location to eliminate the hazard in the sidewalk and open brow ditch areas. This is to be completed as can be scheduled.

Thank you for your patience and cooperation throughout this entire process. If you have questions or concerns, please feel free to contact me at (619) 533-6724.

Sincerely,

A handwritten signature in black ink that reads 'Andrew Field'.

Andrew Field  
Assistant Deputy Director

cc: Graham Hufford, Resident Engineer  
Mike Arnold, Project Manager  
Tim Rogers, Grounds Maintenance Manager  
Dave Kirkwood, Bird Rock Development Corporation

**Open Space Division - Maintenance Assessment Districts - Park and Recreation**

1250 Sixth Avenue, 4th Floor, MS 804A · San Diego, CA 92101-4215  
Phone: (619) 685-1350 · Fax: (619) 685-1362



DIVERSITY  
BRINGS US ALL TOGETHER

**Attachment: List of Bird Rock Traffic Calming Phase 1 Action Items to Be Completed by August 18, 2008 (Prepared by Graham Hufford, Resident Engineer)**

1. Water Meter

- a. Valley Coast to FAX water meter numbers to Tim Rogers
- b. Tim to deal with water department liaison

2. Red Lines

- a. Valley Coast to give to Graham Hufford
- b. Graham to give to PM to create as-built drawings
- c. Valley Coast to create a half-sized, laminated copy of irrigation to BRCC

3. Irrigation Keys

- a. Valley Coast to turn over 5 sets of mechanical and electronic keys to Graham
- b. Graham to give to 2 sets to the community MAD and the rest to Tim

4. Irrigation Locks

- a. Graham to provide 5 “C” locks to Valley Coast
- b. Valley Coast to install on irrigation backflow cages

5. Quick Coupler keys

- a. Valley Coast to provide 2 keys to Graham
- b. Graham to give to the community MAD

6. Meter Box keys

- a. Valley Coast to provide 2 keys to Graham
- b. Graham to give to the community MAD



**Bird Rock Community Council**

5666 La Jolla Boulevard, #168  
La Jolla, CA 92037

20 August 2008

Ron Brewer  
Brewer Lawn and Landscape Maintenance  
1829 Royston Dr.  
San Diego CA 92154

**SUBJECT:** Furnish the Bird Rock Community Development Corporation with Complete Landscape Maintenance of Designated Areas Within the Bird Rock Maintenance Assessment District, Quotation No. BRDC 2008-02

Dear Mr. Brewer:

This letter amends our award letter dated July 18, 2008.

Due to circumstances beyond the control of the Bird Rock Community Development Corporation (BRDC) we are revising the scope of services. The Contract Site Locations are amended to be those shown on Attachment until further notice.

The Initial Contract Period remains as provided in Section II.B. The Contract Start Date remains at August 18, 2008. The Contract End Date is June 30, 2009 with an option for renewal as provided in the Quotation.

We are working with the City of San Diego to resolve on-going concerns and to assume maintenance responsibilities of the portion of La Jolla Boulevard between and including the Colima and Midway Roundabouts as soon as possible. However, at this time the City is not offering a timetable.

Monthly compensation will be set at 1/12<sup>th</sup> of the amended quotation on a monthly basis as shown on Attachment B.

All other provisions of BRDC 2008-02, Addendum A, and your Quotation apply unless otherwise modified in writing.

We appreciate your cooperation in the start-up phase of this engagement.

Sincerely,  
Bird Rock Development Corporation

Joseph LaCava  
President, BRCC

Agreed:

\_\_\_\_\_  
Brewer Lawn and Landscape Maintenance  
BY:

TITLE:

## Attachment A

### CONTRACT SITE LOCATIONS

The following areas are more particularly shown on City of San Diego Drawing 33520-D:

- **Wrelton Closure at La Jolla Boulevard including landscaping, hardscape, gutters, and sidewalks.**
- **The center traffic circle at Chelsea Avenue and Bird Rock Avenue including landscaping and the perimeter hardscape. Landscaping requires hand watering.**
- **The center traffic circle at Chelsea Avenue and Sea Ridge Avenue including landscaping and the perimeter hardscape.**
- **Chelsea Avenue at Camino de la Costa, *no work at this intersection.***
- **The landscaping, sidewalk, and curb and gutter at the southwest and southeast corners of Beaumont Avenue at Camino de la Costa. *No work at the northwest and northeast corners.***
- **The landscaping, maintenance walkway, and curb and gutter at the median island on Camino de la Costa between Beaumont Avenue and Waverly Avenue.**
- **The center traffic circle at Bellevue Avenue and Bird Rock Avenue including landscaping and the perimeter hardscape. Landscaping requires hand watering.**
- **The landscaping, maintenance walkway, and curb and gutter at the median island on Forward Avenue between Bellevue Avenue and Taft Avenue. Landscaping requires hand watering.**
- **The landscaped center traffic circle at La Jolla Hermosa Avenue and Colima Avenue and the landscaping and sidewalk and gutters at the four corners.**
- **The public landscaping, sidewalk, and curb & gutter at the southwest corner of La Jolla Mesa Road and Colima Avenue, the westerly side of La Jolla Mesa between Colima and Linda Rosa, and the northwest corner of La Jolla Mesa and Linda Rosa Avenue.**

Attachment B - Amended Quotation  
 Effective August 18, 2008

A. QUOTE

Category	Estimated Quantity	Unit of Measure	Description	
II	3,700	SQ FT	Medians, Roundabouts, and Splitter Islands Landscaped with Trees, Shrubs and Groundcover	
III	800	SQ FT	Medians, Roundabouts, or Splitter Islands with Concrete	
V	3,300	SQ FT	Right of Way Landscaped with Trees, Shrubs and Groundcover	
V - A	4,700	SQ FT	Right of Way Sidewalks	
VI	490	SQ FT	Hand Watering	
XI	1,700	LIN FT	Gutters and Curbs	
<b>TOTAL QUOTE FOR ONE YEAR CONTRACT:</b>				<b>\$ 9,300.00</b>

**Bird Rock Community Development Corporation**  
**Profit & Loss Detail - Cash Basis**

**July 1, 2008 - August 22, 2008**

	Date	Type	Num	Name	Class	Memo/Description	Split	Amount	Balance
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
<b>4124 MAD Reimbursements Received</b>									
	7/13/2008	Deposit		City of San Diego Treasurer	08/09 MAD	BRDC FY 2009	1020 BRCC-MAD Checking	11,000.00	11,000.00
<b>Total for 4124 MAD Reimbursements Received</b>								<b>\$ 11,000.00</b>	
<b>Total for Income</b>								<b>\$ 11,000.00</b>	
<b>Expenses</b>									
<b>Contract Services</b>									
<b>4151 Prof. Services/BRCC Admin OH</b>									
	8/9/2008	Check	1077	David D. Kirkwood	08/09 MAD	July Mgmt/Adm @ \$35/hr	1020 BRCC-MAD Checking	367.50	367.50
<b>4151 Prof. Services/BRCC Admin OH</b>								<b>\$ 367.50</b>	
<b>4217 Landscaping Services</b>									
<b>Total for 4217 Landscaping Services</b>								<b>\$ 0.00</b>	
<b>Other Incidental Costs</b>									
<b>3101 Office Supplies</b>									
<b>Total for 3101 Office Supplies</b>								<b>\$ 0.00</b>	
<b>3102 Postage and Delivery Expenses</b>									
	7/7/2008	Check	1072	La Jolla Mailbox	08/09 MAD	5/19 MAD mailing	1020 BRCC-MAD Checking	0.00	0.00
	7/7/2008	Check	1073	La Jolla Mailbox	08/09 MAD		1020 BRCC-MAD Checking	9.88	9.88
	8/9/2008	Check	1078	La Jolla Mailbox	08/09 MAD	7/1 MAD mailing	1020 BRCC-MAD Checking	5.06	14.94
	8/9/2008	Check	1078	La Jolla Mailbox	08/09 MAD	7/9 MAD mailing	1020 BRCC-MAD Checking	4.19	19.13
<b>Total for 3102 Postage and Delivery Expenses</b>								<b>\$ 19.13</b>	
<b>4810 Insurance</b>									
	7/21/2008	Check	1075	Alliant Insurance Services, Inc.	08/09 MAD		1020 BRCC-MAD Checking	2,854.38	2,854.38
<b>Total for 4810 Insurance</b>								<b>\$ 2,854.38</b>	
<b>4960 Acctg Dept Charges</b>									
	39669	Check	1076	Caran Hardy Bookkeeping	08/09 MAD	July MAD Bookkeeping	1020 BRCC-MAD Checking	54.00	54.00
<b>Total for 4960 Acctg Dept Charges</b>								<b>\$ 54.00</b>	
<b>Total for MAD Expenditures</b>								<b>\$ 3,295.01</b>	
<b>Net Income</b>								<b>\$ 7,704.99</b>	