



Bird Rock Maintenance Assessment District

ADVISORY COMMITTEE REPORT 30 May 2007

Action Item

1. **Approval and Endorsement of FY 2008 Maintenance Agreement**

We need to renew our annual maintenance agreement (draft distributed under separate email.) There is no change to the language of the agreement that we have used for the past two years. We continue to advise to stay with the current language until we go through one full year of operation and then revisit the agreement to ensure it meets the needs of the BRCC and the Bird Rock community.

Recommendation: Approve the agreement.

Non-Action Information Items

1. **BRCC Reimbursement**

At the Board retreat direction was given to seek compensation to the BRCC for having managed the MAD. The City clarified that the agreement provides for reimbursement of actual expenses, not compensation for service provided. Since BRCC management to date has been by volunteers the BRCC has incurred no expenses and therefore is not eligible for reimbursement.

2. **Landscape Contractor (Colima to Midway)**

The Board approved the selection of Acacia Landscape last month. We are working on a draft contract which will be brought to the Board for review and approval. There has been some progress by the developer in completing the City's punch list; however, as of May 3 the City was still in negotiations with Barrett re completion. No target completion date was offered; however, we need to be ready to step in at any time.

3. **Tree Grates**

The contractor attempts at finishing the job were not satisfactory and an updated punch list was issued (attached.) We continue to retain over 50% of the contract price pending final completion.



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4. 2006-2007 Maintenance Agreement and Budget

Our budget status is as follows:

2006-2007 Approved Budget	\$ 92,381.00 ¹
Spent and Reimbursed	(22,541.44) ²
Spent (not yet reimbursed)	(351.25)
Accounts Payable	0.00 ³
Balance as of 5/25/2007	<u>\$ 69,488.31</u>

See attached P&L statement.

5. Street Tree Maintenance

We continue to conduct spot review and McCullough responds promptly to specific request. Please let us know if there are any issues with the street trees or the ground level landscaping.

6. Initiation of BRDC Responsibilities (*No change since July 2006 report*)

7. Full Operation

Based on updated information from the City we anticipate that the BRCC will takeover responsibility for maintenance on the following schedule. Note for the elements yet to be constructed the takeover date is 6 months after the estimated completion of construction.

- Boulevard, Colima to Midway: 3rd Quarter 2007
- Neighborhood Streets: April 2008
- Boulevard, Midway to Cam de la Costa: September 2008

Submitted by:

Joe LaCava
Chair, Bird Rock MAD Advisory Committee

¹ Amount available for fulfilling BRCC's obligations under the management agreement.

² Includes \$7,010.90 for Dreamscape Landscaping that has not yet been paid.

³ Does not include the \$7,010.90 for Dreamscape Landscaping that has not yet been paid.



Bird Rock Maintenance Assessment District
5666 La Jolla Boulevard, #168
La Jolla, CA 92037

Project Punch List

Project Name: Bird Rock Tree Grates Contractor: Dreamscape Landscape, Inc.
Project Number: BRMAD 2006-02 Bird Rock Rep: Joe LaCava
Date: 25 May 2007

I walked the job site after receiving a call from Jason Leal that they had completed the previous punch list. This list must be completed to the satisfaction of the BRCC prior to the project being deemed complete.

1. The concrete filler on the south side of the tree grate at 5643 was immediately damaged by footprints. It needs to be replaced and protected until the concrete has set. The finished should be brushed to match the other new concrete work.
2. The exposed metal shard on the grate at 5672 was trimmed but left at the site. I disposed of the shard.
3. Rust strains have been removed from the grate at 5672 but the tree plaque and sidewalk are still stained. The stains are from the wet sawing of the 5672 tree grate.

Please notify the BRCC when these tasks are complete and call for a final inspection.

