



Bird Rock Maintenance Assessment District

ADVISORY COMMITTEE REPORT 20 September 2006

Action Items

None

Non-Action Information Items

1. Tree Grates

We received the signed contract for Dreamscapes and conducted a pre-construction meeting with the contractor on September 19. The contractor expects to do the work in the October/November timeframe and will give us at least one week notice. As an action item for the committee, we will circulate a notice to the merchants (primarily the 5600 block, but also in front of Lupi's) re the temporary inconvenience of workers, dust and noise (grinding concrete, drilling anchor bolts.) See also attached notes of the meeting.

2. 2005-2006 – Year End Request for Reimbursement

We received payment on the 2005-2006 Reimbursement. For future reference, the turnaround time at the City was about 30 days.

3. 2006-2007 Maintenance Agreement – Update

- a. The City Council approved our agreement on August 8, 2006. We have a signed copy for our files.
- b. We filed a “FM-292” request with the City to correct the final budget (move \$3600 from reserves to Insurance) on August 30. The City will initiate the paperwork this week.
- c. The City issued a 2 month operating funds advance in the amount of \$17,000.00. For future reference, the City issued the check within a week of our request. These funds will be used for the tree grate contract, the monthly tree service, and miscellaneous expenses.

4. Street Tree Maintenance (*No change since August 2006 report*)

McCullough Landscaping continues work under the Board approved contract.

5. Street Tree Enhancement

At the July 26 meeting the Board approved redwood bark at certain street trees. McCullough Landscaping was directed to provide bark at eight (8) locations on the boulevard. Four of



Bird Rock Maintenance Assessment District

them are admittedly within the future traffic calming improvements, but that is several months away and the modest investment for an interim improvement is valuable. (See attached.)

6. Initiation of BRDC Responsibilities *(No change since July 2006 report)*

We have initiated on a modest scale the BRDC responsibilities under the 2006-2007 maintenance agreement. We sent a letter to the City (attached) narrowing our scope of responsibilities since the landscaping under the agreement is not yet in place. Current efforts are confined to walking the boulevard (and driving at night) for items that can be forwarded to City departments for action.

7. MAD & “SeaHaus” Public Landscaping *(No change since July 2006 report)*

No change to projections that the MAD will take over the “SeaHaus” public improvements in the first quarter 2007. We have begun work on a draft request for proposal for the maintenance of those improvements to be issued in the third quarter 2006 so that a landscape maintenance contractor is in place and ready to go.

8. MAD & Full Operation *(No change since July 2006 report)*

No change to projections that MAD will take over the full scope of responsibilities in third or fourth quarter of 2007.

Submitted by:

Joe LaCava

Chair, Bird Rock MAD Advisory Committee



Bird Rock Maintenance Assessment District
5666 La Jolla Boulevard, #168
La Jolla, CA 92037

Project Meeting Notes

Project Name: Bird Rock Tree Grates Contractor: Dreamscape Landscape, Inc.
Doug Leal, VP Operations
Jason Leal, Estimator

Project Number: BRMAD 2006-02 Bird Rock Rep: Joe LaCava

Meeting Date: 19 September 2006 Sent to Contractor: By Email,
doug@dreamscapelandscape.com

1. This was a pre-construction meeting and we walked all of the tree grates sites except the one at 5518.
2. Dreamscape plans to do the work sometime between October and November. They will give us at least one (1) week notice. The tree grates have a 5 week lead time and have not yet been ordered.
3. BR MAD will be responsible for giving advance notice to the merchants.
4. Existing tree stakes will be removed and disposed of since they are no longer functional.
5. Existing tree plaques will be removed from the tree well; detached from their concrete base; and, cleaned. Dreamscape will grind down a suitably sized area in the sidewalk adjacent to the tree well and reinstall the plaque with epoxy and grout. The appearance will be one of an inset tile. The plaques will be oriented as they are now. *(Post-Meeting BRMAD Note: Where plaques are currently inset to their concrete base, removal of the base may not be possible, therefore, consider insetting the plaque and base into the adjoining sidewalk.)*
6. The eight locations were originally chosen because of the quality of the surrounding sidewalk; however, some concrete grinding may be necessary to make the new grates fit flush. At 5643 a concrete patch will be required to transition from the old sidewalk to the new grate because the sidewalk on the south side is about an inch or so too low.
7. Where trees are not centered in the tree well, the center opening of the tree grate will be enlarged to accommodate the tree.
8. LaCava reminded Dreamscape of the contract requirements for paperwork that must be turned in before initiating construction.



Bird Rock Maintenance Assessment District
5666 La Jolla Boulevard, #168 La Jolla, CA 92037
Phone: 619-972-4705 ♦ Fax: 858-488-0176 ♦ Email: jlacava@san.r.r.com

FAX TRANSMITTAL LETTER

DATE: 19 September 2006
TO: Monte McCullough
FAX: 858-274-4845
FROM: Joe LaCava *JL*
PROJECT: Street Trees, BR MAD Job No. 2006-03
CC: File

THIS MATERIAL IS FORWARDED FOR:

- | | | |
|-------------------------------------|-------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Your Files | <input type="checkbox"/> Per Your Request | <input type="checkbox"/> Approval |
| <input type="checkbox"/> Checking | <input type="checkbox"/> Your Review | <input checked="" type="checkbox"/> Your Action |

COMMENTS:

Monty,

The Board of the BRCC authorized expenditure of additional funds to place redwood bark at certain tree wells on La Jolla Boulevard. Specifically, you are directed to purchase sufficient “walkable” redwood bark to fill the following eight (8) tree wells to just below the level of the surrounding sidewalk. The tree wells should first be cleared of any vegetation/weeds and you may need to remove some dirt to allow sufficient depth of bark.

The locations are:

5605 (three wells)

5617

5624 (needs a bit more)

5655

5701 (two tree wells on Bird Rock Avenue side.)

We would appreciate if you would bill this work by separate invoice from your monthly work and reference job number 2006-03.