



## Bird Rock Maintenance Assessment District

### ADVISORY COMMITTEE REPORT

July 26, 2006

#### **Action Items**

##### **1. Proposal for Tree Grates**

###### **RECOMMENDATION to the Board of the BRCC:**

Approve the issuance of a contract to Dreamscape Landscape, Inc. in the amount of \$13,088.00 for the installation of eight (8) grates at existing trees along the boulevard (see attached photos,) consistent with the Scope and Standard Conditions of the Request for Proposal. Notice to Proceed shall be contingent on the City Council's approval of the BRDC's FY2007 Maintenance Agreement.

###### **ANALYSIS:**

Only two (2) proposals were received for the tree grates. In addition to Dreamscape, Agave Landscape submitted a bid for \$24,150. Each contractor took a slightly different approach to account for the irregularities in the size of the tree wells and the uneven sidewalk surface. Agave proposes to remove adjoining concrete and install larger grates all in order to have a more perfect installation. Dreamscape proposes to work with the existing conditions; the only adjustment being larger center rings recognizing that many of the trees are off-center. Both bidders verified that they personally inspected each of the 8 proposed locations and both had been recommended by South Bay Foundry Company (tree grate suppliers.)

##### **2. Surface Treatment for Tree Wells**

###### **RECOMMENDATION to the Board of the BRCC:**

Approve the purchase and installation of redwood bark to dress up those tree wells that are currently not being maintained and are not proposed to receive tree grates.

###### **ANALYSIS:**

There are a few tree wells that have no ground cover and are maintained only by McCullough's removal of weeds. The appearance is unattractive and seems to invite trash. A modest investment of a few hundred dollars could give these sites an attractive look until we decide whether to invest in ornamental plantings or tree grates. See recent work done in front of Bird Rock Coffee Roaster.



## Bird Rock Maintenance Assessment District

### ***Non-Action Information Items***

#### **1. 2005-2006 Maintenance Agreement**

We have requested a signed copy of the first BRCC maintenance agreement for the BRDC files. We now have all invoices in hand and will do a single year-end request for reimbursement for all eligible 2005-2006 MAD expenses.

#### **2. 2006-2007 Maintenance Agreement**

The signed agreement was turned into the City on June 29, 2006. The City initially targeted early August for City Council approval. Administrative processing continues to be a challenge at the City and we were advised that the City will likely miss the August target and may not gain approval until the end of September. We have lobbied the City to gain approval as soon as possible.

#### **3. Street Tree Maintenance**

McCullough Landscaping continues work under the board approved contract.

#### **4. Initiation of BRDC Responsibilities**

We have initiated on a modest scale the BRDC responsibilities under the 2006-2007 maintenance agreement. We sent a letter to the City (attached) narrowing our scope of responsibilities since the landscaping under the agreement is not yet in place. Current efforts are confined to walking the boulevard (and driving at night) for items that can be forwarded to City departments for action. Recent "successes" include 3 removals of graffiti and restoration of street lights. We have two work requests for additional graffiti removal and for pothole repair.

#### **5. MAD & "SeaHaus" Public Landscaping**

No change to projections that the MAD will take over the "SeaHaus" public improvements in the first quarter 2007. We will begin work on a draft request for proposal for the maintenance of those improvements to be issued in the third quarter 2006 so that a landscape maintenance contractor in place and ready to go. We will return to the Board at a later date with a recommendation as to how to handle the day-to-day administrative element; that is, whether to hire or contract out for this service or whether to continue with volunteers until we are at full operation.

#### **6. MAD & Full Operation**

No change to projections that MAD will take over the full scope of responsibilities in third or fourth quarter of 2007.

Submitted by:

Joe LaCava

Chair, Bird Rock MAD Advisory Committee

Attachments: (1) Tree Grate Locations, (2) Ltr to City, 6-29-206, clarifying near term responsibilities



**Bird Rock Maintenance Assessment District**



5518 La Jolla Blvd (Lupi's)



5646 La Jolla Blvd (Creative Occasions)



5616 La Jolla Blvd (Chiropractor)



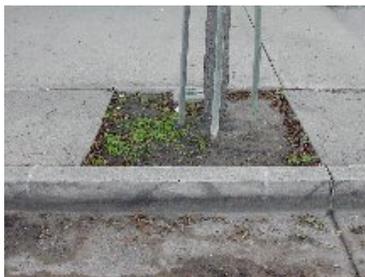
5659 La Jolla Blvd (Curves)



5623 La Jolla Blvd (Bella Bodywear)



5670 La Jolla Blvd (Master Yoga)



5643 La Jolla Blvd (Bards Decorators)



5672 La Jolla Blvd (Master Yoga)



**Bird Rock Maintenance Assessment District**  
5666 La Jolla Boulevard, #168  
La Jolla, CA 92037

June 29, 2006

Rosa Lopez  
Maintenance Assessment Districts  
Park and Recreation Department - Open Space Division  
1250 Sixth Avenue, 4th Floor, MS 804A  
San Diego, CA 92101

RE: FY2007 Budget

Dear Rosa,

BRDC submitted the FY2007 budget for City review and acceptance. This morning we dropped off the signed FY2007 maintenance agreement. As the City is aware, the services set forth in the assessment engineer's report are substantially for improvements that have either not yet been constructed or have not yet been accepted by the City. Therefore the budget was prepared based on the limited opportunity for the MAD to provide services in FY2007 in conformance with the assessment engineer's report until such time that the City turns over public landscaping to the Bird Rock MAD. It appears that the first opportunity to do so will be the newly installed public landscaping along La Jolla Boulevard between Colima Avenue and Midway Street; further, it appears that this "first phase turnover" will not occur until 4<sup>th</sup> Quarter 2006 or 1<sup>st</sup> Quarter 2007. Until that turnover occurs, we want to clarify the responsibilities of the Bird Rock MAD vis a vis the maintenance agreement. Therefore, I am supplementing our spreadsheet with the following summary.

**B. SPECIFIC REQUIREMENTS<sup>1</sup>**

**BRDC SERVICES (FY2007)**

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(a) Litter Control	None
(b) Tree Maintenance and Replacement	Limited to La Jolla Boulevard Street Trees located north of the newly reconstructed Midway intersection and south of the Camino de la Costa

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<sup>1</sup> Source: Maintenance Agreement Between The City Of San Diego And The Bird Rock Development Corporation, Article 1, Section B.

TO: Letter to City of San Diego  
FROM: Bird Rock Maintenance Assessment District  
RE: FY2007 Responsibilities  
DATE: 29 June 2006  
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**B. SPECIFIC REQUIREMENTS<sup>1</sup>**

**BRDC SERVICES (FY2007)**

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(c) Other Landscape Maintenance and Repair	intersection. Limited to landscaping within the tree wells of the Street Trees identified above and excluding landscaping installed and currently maintained by fronting commercial property owners.
(d) Graffiti Control	None, except for timely notification to City.
(e) Sidewalk Safety Hazards	Per Agreement
(f) Lighting Services	Per Agreement
(g) Miscellaneous Services	As applicable.

Please indicate the City's concurrence with these assumptions by signing below and returning for our records.

Sincerely,  
Bird Rock Development Corporation

Accepted,  
City of San Diego



Joe LaCava  
Designated Representative

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Clay Bingham  
City Representative

cc: BRDC Board of Directors